

JESUP COMMUNITY SCHOOLS



531 Prospect Street
PO Box 287
Jesup, IA 50648
Tel: (319) 827-1700
Fax: (319) 827-3905



Jesup Community School District

Job Posting

1/25/2023

School year 2022-2023

- At-Risk Liaison

This is open immediately and the position would start as soon as a successful candidate can be found. The position provides guidance to students in need ranging from behavior, attendance, and those in need of academic support. This position is a salaried position and will follow the student calendar as well as supporting summer school for the month of June.

PERFORMANCE RESPONSIBILITIES:

1. Identifies at-risk students based on the Iowa Administrative Code 12.2(256).
2. Identified at-risk students based on their attendance report.
3. To organize and implement the mentor program associate with Juvenile Court Services.
4. Consult with building principal and teachers to develop resolution at the site.
5. Serve as a resource to departmental or grade level meetings.
6. Encourages identified at-risk students to set and maintain standards of classroom behavior.
7. Guides the learning process of the identified at-risk students toward the achievement of curriculum goals.
8. Monitors the identified at-risk student academic growth and keeps appropriate records.
9. Is available to identified at-risk students and parents for education-related purposes outside the instructional day when necessary.
10. Enhance academic performance in school by assessing students' needs.
11. Help students with organization skills, including but not limited to: remediation of concepts, completion of current assignments; make-up missed assignments; test preparation.
12. Consult with teachers to determine strategies for academic assistance.
13. Maintain updated list of students receiving services.
14. Remove barriers to students' full access to opportunities in school environment, including co-curricular and extra-curricular activities.
15. Promote life/social skills with peers and adults.
16. Listen, support and model effective communication and problem-solving skills.
17. Serve as navigator of community systems providing referrals to appropriate resources to assist the at-risk students and their family.

It is the policy of the Jesup Community School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator: Lisa Loecher Jesup Middle School, 531 Prospect Street P.O. Box 287, Jesup, Iowa 50648-0287 or at lloecher@jesup.k12.ia.us or call 319.827.1700. You may also contact: Office of Civil Rights, Chicago Office, U.S. Dept.of Ed., John C. Kluczynski, Federal Building, 230 S. Dearborn St., 37th Floor, Chicago, IL 60604 312-730-1560, fax312-730-1576 or email: OCR.Chicago@ed.gov

JESUP COMMUNITY SCHOOLS



531 Prospect Street
PO Box 287
Jesup, IA 50648
Tel: (319) 827-1700
Fax: (319) 827-3905



18. Attend trainings and meetings as needed for the purpose of gathering and disseminating information, as well provide parents information of students identified as being at-risk.
19. Participate in monthly staff meetings.
20. Performs other related duties as assigned by the supervisor for the purpose of ensuring the efficient and effective functioning of the student(s).

EDUCATION, KNOWLEDGE, SKILLS:

1. Minimum of three years' experience working with At-Risk youth.
2. Bachelor's degree required
3. Evidence of adaptability and problem solving.
4. Effective oral and written communication skills.
5. Demonstrate success in area of application
6. Evidence of good interpersonal skills with colleagues and parents.

If interested, please submit a written request to Chad Kohagen, Superintendent at ckohagen@jesup.k12.ia.us Position is open until filled. EOE/AA

It is the policy of the Jesup Community School District not to illegally discriminate on the basis of race, color, national origin, gender, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the district's Equity Coordinator: Lisa Loecher Jesup Middle School, 531 Prospect Street P.O. Box 287, Jesup, Iowa 50648-0287 or at lloecher@jesup.k12.ia.us or call 319.827.1700. You may also contact: Office of Civil Rights, Chicago Office, U.S. Dept.of Ed., John C. Kluczynski, Federal Building, 230 S. Dearborn St., 37th Floor, Chicago, IL 60604 312-730-1560, fax312-730-1576 or email: OCR.Chicago@ed.gov