

**Jesup Community School District  
Annual & Organizational Board Meeting  
December 11, 2023, 6:00 PM  
PreK-8 Media Center**

**ANNUAL BOARD MEETING 12/11/2023**

The Board of Directors of the Jesup Community School District annual meeting was called to order by President Masteller at 5:59 p.m., December 11, 2023, in the PreK-8 Media Center.

PRESENT: Bell, Clayberg, Covington, Donlea, Jung, Masteller, and Miller

ABSENT: None

**APPROVAL OF PREVIOUS MONTHS MINUTES**

Upon motion by Donlea, seconded by Covington, it was

RESOLVED: to approve the previous months minutes as presented

ALL AYE: Motion Carried

**ANNUAL MEETING APPROVAL OF FY2023 ACCOUNTING BOOKS**

Upon motion by Jung, seconded by Covington, it was

RESOLVED: to approve the FY2023 accounting books as presented

ALL AYE: Motion Carried

**TERMS FOR ACCEPTANCE OF A GIFT**

Upon motion by Jung, seconded by Bell, it was

RESOLVED: to table until the new Rec Committee can meet to iron out the details for the terms of acceptance for Merritt Jones' piano gift.

ALL AYE: Motion Carried

**REVIEW QUARTERLY POLICY PRIMER SCHOOL BOARD POLICY UPDATES**

Upon motion by Clayberg, seconded by Jung, it was

RESOLVED: to approve the second and final reading of this quarters board policies update

ALL AYE: Motion Carried

Superintendent Kohagen read the official results of the school election held on the 7<sup>th</sup> day of November 2023 for the Jesup School Board Directors At-Large. The official election results were: James Masteller received two hundred thirty-seven (237) votes; Melissa J. Trumbauer received two hundred twenty-two (222) votes; Nate Clayberg received two hundred and twelve (212) votes; write-in candidates, Carrie Youngblut received sixty-five (65) votes and Merrit Jones received forty-four (44) votes. Additionally, there were forty-three (43) scattering votes to bring the aggregate election total to eight hundred twenty-three (823) votes.

**ADJOURN ANNUAL MEETING**

Upon motion by Covington, seconded by Donlea, it was

RESOLVED: to adjourn the annual meeting

ALL AYE: Motion Carried

President Masteller declared the annual meeting adjourned at 6:22 p.m.

**ORGANIZATIONAL BOARD MEETING 12/11/23**

The Board of Directors of the Jesup Community School District organizational meeting was called to order by Board Secretary Kilby at 6:23 p.m., December 11, 2023, in the PreK-8 Media Center.

PRESENT: Bell, Clayberg, Jung, Masteller, Miller, Youngblut

ABSENT: Trumbauer

**OATH OF OFFICE TO NEWLY ELECTED / RE-ELECTED BOARD MEMBERS**

Board Secretary Kilby administered the Oath of Office to Nate Clayberg, James Masteller, and Carrie Youngblut for the position of Board member for the Jesup Community School District.

**ELECTION OF OFFICERS FOR THE 2023-24 BOARD OF DIRECTORS**

Board Secretary Kilby called for nominations for Board President.

Upon motion by Jung, seconded by Clayberg, it was

RESOLVED: to nominate James Masteller for the position of Board President

Upon motion by Jung, seconded by Bell, it was

RESOLVED: to cease nominations for the position of Board President

ROLL CALL VOTE: ALL AYE: Motion Carried

Board President Masteller called for nominations for Board Vice President.

Upon motion by Jung, seconded by Bell, it was

RESOLVED: to nominate Nate Clayberg for the position of Board Vice President

Upon motion by Jung, seconded by Bell, it was

RESOLVED: to cease nominations for the position of Board Vice President

ROLL CALL VOTE: ALL AYE: Motion Carried

**STAFF/STUDENT REPORT**

FFA Presentation on National Convention and the funds earned on the test plot this year.

**ADMINISTRATOR REPORTS**

The administrators present provided updates on building events.

**SUPERINTENDENT REPORT**

Bond Update: Reviewed change orders; NICL Gate fees; Calendar Items: Jan. 3, 2024-Work Session, Jan. 8, 2024 - Regular Meeting

#### **CONSENT ITEMS**

The following consent items were presented to the Board: December 11, 2023, regular meeting agenda; Purchase Orders: Cybergrade Technologies - Backup software 3 yr license \$24,566.85, Minn Tex Citrus, Inc.- FFA fundraiser - \$11,739.10, Power Lift/Rogue Fitness - Racks, Bars, weights for JAC - \$19,170.07- SAVE will pay \$5k and JACFit/Comm. Rec. will pick up the remaining balance, H2I Group - Basketball backboards and rims for North gym - \$7960 -SAVE will pay half and Comm. Rec. will pay other half; December Claims; November 2023 Financials; November Transportation Report; Routine Enrollment Applications for FY24: one (1) student requesting to Open Enroll out to Oelwein; Fundraisers: Elementary PTO - Selling flowers for future playground; Resignations: Jake Guenther from Drivers Ed; Contract Amendments/Modifications: Michelle Klein for mentor in place of Cory Sorenson; Recommendations for Hire: Nick Michels for 2nd shift custodian.

Upon motion by Clayberg, seconded by Jung, it was

RESOLVED: to approve the consent items as presented

ALL AYE: Motion Carried

#### **REVIEW/ASSIGN NEW BOARD COMMITTEE ASSIGNMENTS**

Labor Management-Masteller, Miller, Trumbauer; SIAC-Clayberg, Jung, Youngblut; Community Rec-Bell, Jung, Trumbauer; Calendar-Masteller, Miller

Upon motion by Jung, seconded by Miller, it was

RESOLVED: to approve the board committee assignments as presented

ALL AYE: Motion Carried

#### **SBRC APPLICATION FOR OPEN ENROLLED OUT STUDENTS**

Upon motion by Miller, seconded by Jung, it was

RESOLVED: to approve the modified supplemental amount of \$72,268.44 for Open Enrolled Out students for the 2023-2024 school year

ALL AYE: Motion Carried

#### **SBRC APPLICATION FOR LIMITED ENGLISH PROFICIENCY**

Upon motion by Clayberg, seconded by Jung, it was

RESOLVED: to approve the modified supplemental amount of \$31,608.90 for Limited English Proficiency students for the 2023-2024 school year

ALL AYE: Motion Carried

#### **REVIEW BIDS TO REPLACE THE BROKEN KITCHEN EQUIPMENT AND APPROVE THE DISPOSAL/TRADE IN OF OLD EQUIPMENT NOT USED FOR FOOD PREPARATION**

Upon motion by Jung, seconded by Youngblut, it was

RESOLVED: to approve the purchase of new kitchen equipment and approve of the trade in for the old equipment not being used

ALL AYE: Motion Carried

#### **CORRESPONDENCE ITEMS**

The High School Board report.

#### **ADJOURNMENT**

Upon motion by Bell, seconded by Youngblut, it was

RESOLVED: to adjourn

ALL AYE: Motion Carried

President Masteller declared the meeting adjourned at 8:15 p.m.

#### **ADDENDUM**

Board Secretary Kilby administered the Oath of Office to Melissa Trumbauer at 8:00 pm on Dec. 10, 2023, via conference call with Superintendent Kohagen, and then Board President Masteller as Board witnesses. Melissa Trumbauer had Andy Trumbauer and Carrie Tarpay physically present with her to witness her oath taking.

Board Secretary Kilby administered the Oath of Office to James Masteller for the position of Board President for the Jesup Community School District at 1:55 pm on Dec. 12, 2023, at the Jesup School Administration Office, with Emily Willson as witness.

Board Secretary Kilby administered the Oath of Office to Nate Clayberg for the position of Board Vice President for the Jesup Community School District at 5:46 pm on Dec. 13, 2023, at the Jesup PreK-8 Media Center, with Chris Jung as witness.