

Internet Access - Responsible Use Procedures

Dear Parent or Guardian:

Jesup Community School District encourages students to use a variety of technologies to enhance their learning. To ensure the privacy and safety of our students, and to protect our data and resources, we ask parents and students to become familiar with policy and regulations that have been established for technology use in the district. The district's "Internet - Appropriate Use" policy is available on the district web site <http://www.jesup.k12.ia.us>. Policies can be found by clicking on the District tab at the top of the site → Board of Education → Board Policies. The policies are within "Education Program" Code No. 605.6 through 605.6E2.

While working in a digital and collaborative environment, students should always conduct themselves as good digital citizens by adhering to the following:

- 1.) **Respect Yourself.** I will show respect for myself through my actions. I will select online names that are appropriate. I will use caution with the information, images, and other media that I post online. I will carefully consider what personal information I post about my life, experiences, or relationships. I will not be obscene. I will act with integrity.
- 2.) **Protect Yourself.** I will ensure that the information, images, and materials I post online will not put me at risk. I will not publish my personal details, contact details, or a schedule of my activities. I will report any attacks or inappropriate behavior directed at me while online. I will protect passwords, accounts, and resources.
- 3.) **Respect Others.** I will show respect to others. I will not use electronic mediums to antagonize, bully, harass, or stalk people. I will show respect for other people in my choice of websites: I will not visit sites that are degrading to others, pornographic, racist, or inappropriate. I will not enter other people's private spaces or areas.
- 4.) **Protect Others.** I will protect others by reporting abuse and not forwarding inappropriate materials or communications. I will avoid unacceptable materials and conversations.
- 5.) **Respect Intellectual Property.** I will request permission to use copyrighted or otherwise protected materials. I will suitably cite all uses of websites, books, media, etc. I will acknowledge all primary sources. I will validate the information. I will use and abide by the fair use rules.
- 6.) **Protect Intellectual Property.** I will request to use the software and media others produce. I will purchase, license, and register all software or use available free and open-source alternatives rather than pirating software. I will purchase my music and media and refrain from distributing these in a manner that violates their licenses.

User Agreement:

- When a Chromebook/iPad goes home, both the student and parent are required to acknowledge and sign this User Agreement (either electronically or on paper).
- There is no cost for the use of the Chromebook/iPad. However, the device must be maintained and handled in a responsible way. In the case of accidental or intentional incidents, the family will be responsible for the cost of replacement parts for repairing the device. If a power cord, sleeve or other accessory is damaged or lost, the family is responsible for the full cost of replacement.
- Families will be responsible for the entire cost of repairs or replacement to the Chromebook/iPad damaged through student misuse, neglect, intentional damage or loss. In case of theft, an official police report will be required. **Cost for replacing a lost or damaged Chromebook is \$300, iPad \$350, Apple MacBook Pro \$1200, Case \$20, Cord \$20** (prices subject to change as repair/replacement prices change).

My child and I have read, discussed and agree to Jesup Community School District’s Responsible Use Procedures (RUP) and information found within the Technology Handbook for Parents and Students.

Student Name (print):

Student Grade:

Student Signature:

Date:

Parent/Guardian Signature:

Date:

Approved November 1999

Reviewed July 2000/July 2002/June 2005/November 2009/February 2012/June 2014/October 2016/May 2021

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